

**TELECONFERENCE/VIRTUAL MEETING  
ACCOUNTING EXAMINING BOARD  
Room 121A, 1400 East Washington Avenue, Madison  
Contact: Brittany Lewin (608)266-2112  
MEETING MINUTES  
SEPTEMBER 21, 2016**

**PRESENT:** Christine Anderson, Joseph Braunger, Todd Craft, Gerald Denor, Kathleen LaBrake, Glenn Michaelsen, John Scheid

**STAFF:** Brittany Lewin, Executive Director; Nilajah Hardin, Bureau Assistant; and other DSPS Staff

**CALL TO ORDER**

John Scheid, Board Chair, called the meeting to order at 8:31 a.m. A quorum of seven (7) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Gerald Denor moved, seconded by Glenn Michaelsen, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF AUGUST 9, 2016**

**MOTION:** Glenn Michaelsen moved, seconded by Gerald Denor, to approve the minutes of August 9, 2016 as published. Motion carried unanimously.

**LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS**

**Legislative Report Draft**

**MOTION:** Gerald Denor moved, seconded by Joseph Braunger, to delegate the Chair to make the changes discussed at today's meeting and approve the Continuing Education Legislative Report required in 2015 Wisconsin Act 217. Motion carried unanimously.

**Proposal for Accy 2 Relating to Education Required for Examination and Certification**

**MOTION:** Glenn Michaelsen moved, seconded by Gerald Denor, to approve the emergency rule draft of ch. Accy 2 relating to education required for examination and certification for submission to the Governor's Office and to authorize the Chair to approve the emergency rules for publication. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Todd Craft moved, seconded by Gerald Denor, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). John Scheid, Board Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Christine Anderson-yes; Joseph Braunger-yes; Todd Craft-yes; Gerald Denor-yes, Kathleen LaBrake-yes; Glenn Michaelsen-yes and John Scheid-yes. Motion carried unanimously.

The meeting convened to Closed Session at 9:27 a.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Joseph Braunger moved, seconded by Gerald Denor, to reconvene into open session. Motion carried unanimously.

The meeting reconvened into Open Session at 9:31 a.m.

### **VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** Todd Craft moved, seconded by Joseph Braunger, to affirm the vote made in closed session. Motion carried unanimously.

### **DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

#### **Proposed Stipulation, Final Decision and Order**

#### *15 ACC 015 – David G. Chapman*

**MOTION:** John Scheid moved, seconded by Christine Anderson, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against David G. Chapman, DLSC Case No. 15 ACC 015. Motion carried. Abstained: Glenn Michaelsen

### **ADJOURNMENT**

**MOTION:** Kathleen LaBrake moved, seconded by Gerald Denor, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:34 a.m.